



Loveland Fine Art Invitational

August 9-11, 2019
Loveland, Colorado

We are pleased to welcome you to the Show!

The Show is located on the south side of Loveland High School on Owens Field, next to the Lake. Located at 920 West 29th Street, Loveland CO 80538

- **Check-in:** Located at the Artist access gate as indicated on the enclosed site map.

- **Set Up Times:**

Wednesday	August 7 th	10:00am - 6:00pm
Thursday	August 8 th	7:00am - 7:00pm
Friday	August 9 th	6:00am - 9:00am

- **Show Hours:**

Friday, Saturday	9:30am - 5:00pm
Sunday	9:30am - 4:30pm

- **VIP Party:**

Friday	5:30pm - 8:30pm
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Hotel Recommendations:

Embassy Suites Loveland Hotel <http://www.embassysuitesloveland.com>

The Stanley Hotel <http://www.stanleyhotel.com>

For other hotel options, please visit Trails.com.

http://www.trails.com/loveland_colorado-hotels.html

RV Information:

Riverview RV Park: 970-667-9910

Loveland RV Resort: 970-667-1204

Boyd Lake State Park: 970-669-1739

Artist Information

- **Arrival:** When you arrive, please check in at the Artist access gate. Artists will receive a vendor packet, including; name tag, parking pass & other important information. Artists must set-up on Wednesday & Thursday, and be ready for the Show opening on Friday morning by 9am.
- **Logistics:** The show will be held on Owen's Field, south of Loveland High School. Artists were given the option to provide their own tents (white) or to set-up under large white tents. Individual tents will be arranged in quads to enhance the overall show appearance and traffic flow.
- **Loading/Unloading:** Please bring your carts or dollies to help you load and unload for the weekend. To prevent damage, heavy motorized vehicles are not permitted on the grass
- **Mules:** We will have several small utility vehicles with square beds to assist artists with carrying items from the parking lot. Please do not tie up the mules waiting for artists to set up / tear down their booth. We want to assist as many artists as possible by continually transporting items to keep the flow moving and provide limited support.
- **Forklifts:** will be running on Thursday, August 9th from 10am-4pm and again on Sunday August 11th from 4:30-7:30pm. Should you need forklift services outside of the time we are offering, you will need to make arrangement and pay the contractor directly.
- **Sculpture Garden:** All sculptures need to be placed at least 5' apart to ensure safety and visibility for each artists work.
- **Artist Parking:** The east parking lot is marked for artist parking only. The west lot is not available for artist parking during the show; this parking is for patrons only. We also have a small parking lot (field) to park trailers and would appreciate if all Artists used this lot for trailers, so that parking spots in the east parking lot can be used for vehicles only. If you leave your trailer overnight, please secure it as we do not have security stationed in this area.

- **Customer Parking Passes:** We will have 30 minute customer parking passes available to your customers that want to drive up to pick up their purchase. They will be allowed to park near the front entrance for a period of 30 minutes. Passes are available with your tent or section Captain.
- **Artist Check Out:** Artists are not permitted to tear down before 4:30pm on Sunday.
- **Booth:** Please respect boundaries of your booth. The Loveland Fire Department will be at the show monitoring our aisle width, so that in the event of an emergency we can safely exit the Show.
 - Exhibit Surface is on grass. All tents shall be stabilized with sufficient weights. Professional displays are required – Clean White Canopies only, Pro-Panels and Pedestals, Table Coverings must drape to floor.
 - Artists using pro-panels or walls in the big tents need to work with your tent Captain to ensure that your configuration does not obscure the work of Artists around you.
 - You are welcome and encouraged to bring equipment and work to demonstrate.
 - When you have sold a piece, it may be to your advantage to have your customer leave the purchased piece on display until the end of the show.
 - Please ensure that everything in your booth is anchored down, especially when leaving for the evening.
 - Each artist may bring up to 6 life size or monumental sculptures for the sculpture garden. If you wish to have life size pieces at your booth, please notify us in advance.
 - For safety reasons, please ensure that your sculpture is secure and will not fall over.
 - Staking is permitted on limited basis, but please check with your Tent Captain for approval prior to staking to ensure that water/electrical lines are clearly marked.

- **Fountains:** If you have fountains that need to be filled with water, please see your Captain. The Boy Scouts will do the initial filling of your Fountains on Thursday afternoon with non-potable water.
- **Electricity:** Temporary electrical wiring has been installed by to support the Show and increase reliability and safety for everyone. We ask that those requiring electricity for fountains use the plugs nearest to the center of The Show.
- **Tables:** 6' rental tables are available if requested on your application.
- **Name Tag:** Your name tag will be included in your artist packet, along with representative or family member name tags, depending on the names provided in your application. You are welcomed to visit the show across the street "Sculpture in the Park" but you must wear your name tag for free admission. Your badges will also allow you into the daily vendor hospitality area and VIP Party.
- **Friday Night Patron's Party:** will be from 5:30pm-8:30pm Friday evening. Each artist will receive (6) \$50.00 patron tickets, more upon request for clients. Additional tickets can be purchased by the artist for \$12.00 per ticket. Food and drinks are available for you and your guests.
- **Credit Cards/Sales Tax:** All sales are the responsibility of the Artist. Please read carefully the Tax & Credit Card sheet provided in your packet, you will want to keep it for reference during and after the show. Please make sure that you understand Colorado State Tax laws.
 - Colorado law requires you to have sales tax paperwork in your possession. Please have this available in your booth.
- **Shipping:** For artists needing to ship work to clients, please stop contact UPS @ 970-221-4655

For Information: (623) 734-6526 or Email: cvermillion12@cox.net